



### Notify HelpMeSee

After you have requested the transfer of stock, please notify HelpMeSee to ensure that all gifts are received and properly acknowledged. Donor information submitted through electronic transfers may not always be complete. Please alert us in advance of your gift of stock.

**Mail, email or fax this completed form to the mailing address, email or fax number below.**

Your Name:

Email:  Phone Number:

Address:

City:  State:  Zip Code:

Type of Stock:  Number of Shares:

Broker Name:

Broker's Phone Number:

Date of Stock Purchase:  mm dd yyyy  
Approximate Transfer Date:  mm dd yyyy

If you have questions or need assistance, please feel free to contact us.

**HelpMeSee**  
Attention: Donor Services  
20 West 36th, 4th Floor  
New York, NY 10018  
1 (844) 435-7637 (Toll-free) • 1 (212) 221-7606 (Phone)  
(212) 221-7604 (Fax)  
giftsofstock@helpmeseesee.org (Email)